



City of Milton-Freewater, Oregon

EMPLOYMENT APPLICATION

INSTRUCTIONS: Please complete (print or type) all sections, date and sign. An incomplete application may result in elimination from consideration for employment. Respond only for the position currently open. Request a position open notification card if you are interested in other positions.

Position Applying For: _____ **Date:** _____

Name in full: _____

Telephone: Home _____ Office _____ Cell/Pager _____

E-mail: _____

Address: _____
(Street) (City) (State)/(Zip)

I am willing to work: ____ full time ____ part time ____ seasonal ____ days only ____ shifts ____ overtime

I can begin work on: _____
(Date)

Education

High School: _____ Location: _____ Diploma: ____ Yes ____ No

If No Diploma, Date Received G.E.D. _____ Location: _____

College/Vocational Education:

<u>School Name</u>	<u>Location</u>	<u>Units Passed</u>	<u>Dates Attended</u>	<u>Degree</u>
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

Major Course of Study: _____

Training or Apprentice Programs, and/or other relevant certificates, licenses, skills and equipment you can operate:

The City of Milton-Freewater is an equal opportunity employer. Employment will be based upon consideration of the qualifications of all applicants for employment. Discrimination based upon an applicant's race, color, religion, sex, age, marital status, national origin, or disability will not be considered.

EMPLOYMENT HISTORY
(Please start with the most recent)

Employer: _____ Address: _____
Position/Title: _____ Phone: _____
Dates of Employment: _____ to _____ Supervisor's Name: _____
Reason for leaving: _____ Ending Salary: _____ per _____
Duties (be specific): _____

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Position/Title: _____ Phone: _____
Dates of Employment: _____ to _____ Supervisor's Name: _____
Reason for leaving: _____ Ending Salary: _____ per _____
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Position/Title: _____ Phone: _____
Dates of Employment: _____ to _____ Supervisor's Name: _____
Reason for leaving: _____ Ending Salary: _____ per _____
Duties (be specific): _____

Other Relevant Work Experience (attach resume or extra page if needed): _____

1. Are you related to any current Milton-Freewater city employee? ____ Yes ____ No

If yes, please reveal name. _____

2. Have you ever been convicted of a felony? ____ Yes ____ No

3. If necessary, I am able to move within the service boundary of the city. ____ Yes ____ No

I swear that the information supplied on this application is accurate and true.

Signature: _____ Date: _____

City of Milton-Freewater
AUTHORIZATION TO RELEASE INFORMATION

To Whom It May Concern:

I hereby request and authorize you to furnish the City of Milton-Freewater with any and all information that you have concerning me, my work record and my reputation. Information of a confidential or privileged nature may be included. Your reply will be used to assist the City of Milton-Freewater in determining my qualifications and fitness for the position I am seeking with the City of Milton-Freewater.

I hereby release you and your organization from any liability or damage which may or could result from furnishing the information requested above or from any subsequent use of such information in determining my qualifications for employment with the City of Milton-Freewater. I understand any information obtained will be strictly confidential.

I also understand that, as a matter of policy, the City of Milton-Freewater may conduct a criminal offender background check through the Oregon State Police Law Enforcement Data System (LEDS) and I hereby give my authorization to do so.

Applicant's Signature

Applicant's name (please print)

Social Security

Driver's License Number

State

Date Signed

For Police Department Applicant's only: _____
Date of Birth

CITY OF MILTON-FREEWATER

**P.O. Box 6
722 S. Main Street
Milton-Freewater, Oregon 97862
541-938-5531**

